



Pasco County Title 1 School Level
Parent and Family Engagement Plan 2022-2023.



(Chasco Middle School)

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

Chasco Middle School believes positive parental involvement is essential in guiding the social, emotional, and academic growth of students. Our mission as educators is to create a supportive interdependent culture that sets high expectations, builds meaningful relationships, and empowers all students to find success.

What is Required:

Assurances: We will:

- Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.

- Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.

- Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.

- Involve parents in the planning, review, and improvement of the Title I program.

- Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.

- Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.

- Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.

- Coordinate with other federal and state programs, including preschool programs.

- Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: Brandon Dahlin-Bracciale

Date: 8/5/2022

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EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

- 1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.**

Describe the method in which parents were involved	Parents are involved in reviewing the Parent Involvement Plan by reviewing a draft of the 2022 – 2023 Parent Engagement Plan at the Meet the Teacher Event. Parents will provide input by completing a Mach form that gathers input about our Parent Engagement Plan, the way our Title One funds will be spent, and our Home School Compact. The parent feedback will be integrated into the 2022-2023 plan.
Date of meeting to gather parent input for Comprehensive Needs Assessment	
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	8/5/2022

**Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.*

- 2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.**

How were parents invited to develop or revise the compact?	Parents were involved in reviewing the current Parent Involvement Plan though SAC meetings. The members provided feedback which was integrated into the plan for 2021-2022.
Date of parent meeting to develop or revise the compact	On 11/5/2020 the compact was reviewed for the upcoming school year and revised to include parent input.
What communication methods will be used between teachers & parents as well as school & parents?	School compacts are sent home with all students on campus and mailed home to my school online students during first semester. All incoming students and families will receive a school compact. Students are monitored for return of the compacts. Communication with families is provided through School Messenger, social media, Zoom, Parent Conferences, emails, and the school website.
Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	Not Applicable

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**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	Overview of what it means to be a Title One School and how Title One funds are used at CHMS. An introduction / review of MyStudent parent portal and how to create an account. One on one assistance in how to complete the Parental Rights section. Website, Facebook, School Messenger, and School Marquee
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	August 5, 2022, 8-12 A.M. and 1 -3 P.M. Met with planning committee to discuss meeting agenda and requirements. Sent the plan to community partners (Boys and Girls Club, Sheriff’s Office, and Marjorie’s Hope) to gather input. Parents are involved in reviewing the draft of the parent involvement plan at our annual Title One Meeting. Parents will provide input by completing the input form at the August 5 th Orientation/ Title One Parent Meeting. At the meeting we will discuss, the way our Title One funds will be spent, the Home School Compact, and the Parent Involvement Plan. The parent feedback will be integrated into the 2022-2023 plan.
How do parents who are not able to attend receive information from the meeting?	The Annual Title One meeting documents will be available on the parent portal of the school website. This will provide the opportunity for all parents to access the meeting documents even if they are unable to attend the events. We will encourage parent input by creating a QR Code to make providing feedback as convenient as possible.
How are parents informed of their rights?	Parent right to know letters posted on the parent page of the school website and sent to all MyStudent Parent emails.

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	CHMS collaborates with ESOL programs to encourage parents to attend activities sponsored by the ESOL program. We provide support for parents by accessing language services through the district as needed for conferences so parents understand their student’s learning needs. Our ESOL Instructional Assistant has a close relationship with students and families to better assist them in the classroom. All Title One documents will be translated into multiple languages ensure all parents are informed.
Title IX-Homeless	CHMS collaborates with the Students in Transition Program to identify students in need of services provided by this program. Additionally, our school counselors and social worker provide ongoing referrals to outside agencies and services to provide families access to basic needs that assist them in meeting the learning needs of their student.
Preschool Programs	N/A
IDEA/ ESE	CHMS collaborates with IDEA/ESE to provide supports to our students with disabilities. Teachers meet with families to review IEP needs and to educate parents regarding their child’s educational progress.
Migrant	N/A
Other	

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	\$4,000
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Explain how these funds will be used this school year	Funds will be used to pay the salary for a parent coordinator who will work with the administrative team to plan Family Nights that serve our school community. The parent nights will focus on academics and on events designed to build relationships between parents, students, and the CHMS staff.
How are parents involved in deciding this?	Parents were invited to give input during the title one meeting in August via a Mach form. Parents were given a short survey about what topics/ information they would like to learn and what type of events they want to see on campus. Additionally, parents will give input on future events at the SAC meetings and during the first quarter Curriculum Fair.
How did you document parent input?	The Annual Title One meeting was held in person on August 5 th . Parents were given a QR Code to make providing feedback easier.

6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
 - Think of Family Engagement as a strategy to reach the goal of student achievement
 - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

<u>Building Capacity of Parents</u>	<u>How will this impact Student Achievement?</u>	<u>Tentative Date/Time</u> Are they flexible?	<u>Check all that apply.</u>					<u>How will this support learning at home?</u>	<u>SUP Goal (s) this Strategy supports</u>
			<u>Transportation</u>	<u>Meal Refreshments</u>	<u>Childcare</u>	<u>Translation</u>			
Parent University: Parents will have the opportunity to attend mini sessions about the departments and /or services available on campus. This includes information about IEP's, Creating Parent Portals, PMP's, and Title One information.	Parents will be provided information about how to create a parent portal, monitor students' academic achievement, read an IEP, identify how CHMS utilizes progress monitoring plans to support students, and recognize what it means for a school to be designated as Title One.	October 2022		√			√	Parents will be provided the skills necessary to monitor their student's grades, read IEPs, understand Title One status, and AVID coursework.	<u>Goal 2 & Goal 3</u> <u>High Impact Instruction</u> <u>Collaborative Culture</u>
Cyber Security Information Night	This event will inform parents of the need to monitor students' activities while using electronics. The School Resource Officer will conduct the meeting to ensure that students and parents are cybersafe. Format will be drive-in style.	February 2023		√			This event will assist families in keeping students safe when they are using technology. This is a timely topic as predators often engage students using technology.	<u>Goal 2 & Goal 3</u> <u>High Impact Instruction</u> <u>Collaborative Culture</u>	
<u>Curriculum areas</u>	Curriculum, Social Emotional Learning,	<u>Second Semester</u>					Parents will be provided information about what their students are learning in	<u>Goal 2</u>	

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	Science Fair, NHD, Recovery, etc.						the classroom and be provided strategies to support student learning at home.	
<u>Family Friendly Activities:</u>	When families are a part of the school community, students feel safe and have a better learning environment.	<u>Spring 2023</u>		<u>√</u>		<u>√</u>	When parents feel a part of the school community, they are far more likely to seek support and assistance from the school. Showcasing student achievement in literature, art, and music will bring the school community together.	<u>Goal 3</u>
Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.		Parents will be provided information regarding curriculum, achievement, progress monitoring, and assessment via letters sent to parent portals, information presented in the school newsletter, posts on social media, parent calls, and parent conferences.						
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?		Events will be evaluated based on feedback from parents. After each event parents will be surveyed and given the opportunity to provide feedback. Parents will be provided a survey via a QR Code at the Annual Title One Meeting to gather parent feedback for future events.						
Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.		Our Parent Involvement Coordinator and ESOL Instructional Assistant are bi-lingual and will be available to assist parents speaking Spanish. If parents speak another language, we will utilize the assistance of translators from the district. All documents will be translated into Spanish to assist families.						
What are the barriers for parents to attend workshops/events and how do you overcome these?		Transportation and Time are the biggest barriers faced by our parents. By providing parents the event dates in the advance as well as offering some meetings via Zoom, parents will not have transportation issues and are more likely to attend. Finally, we will schedule events in a time frame that should be convenient for working parents.						
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)		Throughout the year we schedule our family engagement activities at various times to accommodate our working families. While families may not be able to attend all meetings, they will be provided many opportunities to attend throughout the year.						
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?		Once a parent with a disability notifies the school, we will make every effort to make reasonable accommodations in accordance with ADA.						

**These events should be included on the Data Collection Sheet for School Events.*

7. Utilize strategies to ensure meaningful Communication

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	Families and teachers are encouraged to have on-going communication through parent teacher conferences, emails, and phone calls. In addition, the school will also make use of various forms of digital media to communicate with families including social media, School Messenger, Twitter, and newsletters. Finally, the school will send home a monthly newsletter to keep families informed.
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

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<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
<u>Offering School-based PD on engagement</u>	When students are engaged, they are more willing to interact with the teacher and lesson. This provides opportunities for building relationships and assisting students in feeling a part of their school family.	School-based workshop	All instructional staff members	Ongoing throughout the year.
<u>Offering School based PD on SEL</u>	This topic will assist staff members in understanding the role that trauma plays in brain development. By providing education in social emotional learning strategies, teachers will be better equipped to offer engaging strategies to meet student needs.	District workshops on campus.	All instructional staff members	Ongoing throughout the year.
<u>Participating in the District wide focus on standards-based grading and second chance learning.</u>	When teachers utilize the best practices such as standards-based grading and second chance learning, student achievement increases. In addition, the communication between teachers and families will be increased.	District materials on standardized grading categories/gradebook set-up and weights, summaries of changes, and PLC Protocols. The staff will receive FAQs on standards-based grading, my Learning course on grading practices, and <u>Rethinking Grading</u> by Kathy Vatterott.	Staff PD and book study.	On-going throughout the school year.

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Front Office	<u>Principal, Assistant Principals, and Office Staff.</u>	<ol style="list-style-type: none"> 1. How to create a MyStudent Account 2. Access to Canvas 3. School Calendars 4. Insurance Forms 5. Title One information

Principal: _____

Date: _____

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**Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

**A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*